



Heritage Center Advisory Board Meeting
November 25, 2015

AB Members Present: Brenda Clausen, Charlotte Cox, Kathy Houston, Jenny Martin, Erich Mille, Rod Young

AB Members Absent: Judy Baxendale, Greg Waldron, Pete Wright

City Staff Present: Susan Gregory, Director
April Callaway, Office Administrator Supervisor

Guests Present: None

Call to Order: Erich Mille called the meeting to order at 10:05 a.m. and welcomed everyone.

Minutes: The October 28, 2015 minutes were approved on a motion by Kathy Houston and seconded by Charlotte Cox.

Special Recognition: None

Citizen Comments: None

Committee Reports:

A. Fire/Police Luncheon

Director Gregory checked and the Fire and Police Luncheon will be on Tuesday, February 9; Thursday, February 11; and Friday, February 12 at 11:30. Volunteers will need to be at the Center at 11:15 on those days. Erich will check with Moose about delivering the cookies to the stations the week prior. Rod and Kathy volunteered to serve and Charlotte and Brenda volunteered to greet the officers.

Unfinished Business:

A. Center Construction Projects

Construction began on the small room expansion on November 10. The walls are up and the inside wall is down. They are currently on schedule for completion the end of December. There has been one change order for the plumbing which was a \$1000 decrease in the cost of the project. Still working on the fundraising donations which has brought in \$500 so far. The boutique revenue will go toward the project also. The room should be completed by the end of December and the board will meet there in January. A suggestion was made to hold a ribbon cutting ceremony on January 27 in conjunction with the board meeting.

B. Christmas Service Project

Rod and Jenny delivered the collected winter coats and clothing to the Road Home overflow shelter in Midvale yesterday. The new facility can accommodate 300 people; the single men usually are at the main Road Home shelter downtown and the single women and families are in Midvale which operates for six months. Diapers are in great demand; their wish list is located at www.theroadhome.org online.



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New Business:

- A. New Board Member Suggestions
Kathy Houston and Charlotte Cox will be leaving the board in January and Director Gregory would like replacement suggestions over the next few weeks. Kathy suggested her husband, Ed Houston.

Board Comments:

Query was made regarding how our New Year's event is looking. Director Gregory mentioned that we have about 100 people signed-up currently. We are still looking for a few more volunteers. Rod and Brenda volunteered to help that night.

Rod suggested creating a Senior Center calendar with photographs of the participants recreating iconic movie scenes. Director Gregory mentioned that if he would like to spear-head the project for next year she would support it.

Discussion was held regarding flooring options for the Center. Director Gregory will bring samples to the next meeting and perhaps Don Smith could also join in the discussion next month. The possibility of visiting other Centers was brought up to review their flooring options.

Director's Report:

Director Gregory reported the Holiday Boutique is on Friday, December 4 and asked that board members tell their friends and family to come and shop. The Silent Auction will begin that day and run through December 18 at noon. The Silent Auction is open to the public. The money earned at the Center's table and the Silent Auction will go toward the room expansion construction fund. There are still a lot of spaces available for the buffet. Still looking for additional volunteers to help for the boutique.

Director Gregory reminded the board that the Center will be closing at 12:30 on December 24, all day on December 25, all day until 6:00 pm on December 31, and then all day on January 1.

With regard to staff changes Eric Fredrickson's last day was Friday. His work will be absorbed by current Kitchen staff.

The next regular board meeting will be held on **Wednesday, January 27, 2016 at 10:00 a.m.** There being no further business the meeting adjourned at 10:35 a.m. on a motion by Brenda Clausen and seconded by Rod Young. Minutes recorded by April Callaway.